

Draft - Acceptance Usage Policy

Introduction

The aim of this Acceptable Use Policy (AUP) is to ensure that students will benefit from learning opportunities offered by the college's Internet resources in a safe and effective manner. Internet use and access is considered a college resource and privilege.

College Strategy:

The college employs a number of strategies in order to maximise learning opportunities and reduce risks associated with the Internet. These strategies are as follows:

- Internet sessions will always be supervised by a teacher. A student may not access the internet without a teacher's permission.
- Every student is provided with a G Suite account with a unique username and password which they must keep private. Only the student himself/herself and the network administrator can access the account. The network administrator will continuously monitor the students' use of the Internet and the files that are stored in the students' accounts.
- Students will be provided with guidance in the area of Internet safety. Uploading and downloading of non-approved software will not be permitted. Virus protection software will be used and updated on a regular basis.
- The use of personal memory sticks, CDs, or other digital storage media in school requires a teacher's permission.
- Students will treat others with respect at all times and will not undertake any actions that may bring the school into disrepute.
- The college will endeavour to use digital photographs, audio or video clips focusing on group activities. Content focusing on individual students will not be published on the school website without the parental permission.
- Personal pupil information including home address and contact details will be omitted from college web pages.

Mobile Phones and Personal Devices(MP3 players, I-pods etc). Students using their own technology in college, such as leaving a mobile phone turned on or using it in college, sending nuisance text messages, or unauthorised taking pictures or videos with a mobile phone camera or personal device are in direct breach of the college acceptable use policy.

Support Structures

The college will inform students and parents of key support structures and organisations that deal with illegal material or harmful use of the Internet.

Sanctions

Misuse of the Internet may result in disciplinary action, including withdrawal of access privileges and, in extreme cases, suspension or expulsion. The college also reserves the right to report any illegal activities to the appropriate authorities.

Acceptance Use Agreement Form

Student

I agree to follow the College Acceptable Use Agreement on the use of the Internet. I will use the Internet in a responsible way and obey all the rules explained to me by the school.

Student's Signature: _____ Date: _____

Parent/Guardian

As the parent or legal guardian of the above pupil, I have read the Acceptable Use Agreement and grant permission for my son or daughter or the child in my care to access the Internet. I understand that Internet access is intended for educational purposes. I also understand that every reasonable precaution has been taken by the school to provide for online safety but the school cannot be held responsible if students access unsuitable websites. In relation to the college website, I accept that, if the college considers it appropriate, my child's school work may be chosen for inclusion on the website. I understand and accept the terms of the Acceptable Use Agreement relating to publishing children's work on the school website.

Signature: _____ Date: _____