

Rules for Student Lockers

Students will be assigned a locker at the start of the school year.

Students must use the combination lock provided by the school.

Lost locks will be replaced at student expense.

Lockers are for the temporary storage of school supplies and personal items necessary for use at school.

Long term storage of foodstuffs in lockers is not permitted.

The personalisation of lockers is not permitted.

Coats, schoolbags, sports bags, etc are to be stored in lockers.

Students may visit their lockers before & after school and during break-times **ONLY**.

Misuse of locker facilities will result in withdrawal of locker privileges.

Items are placed in lockers at the student's risk.

School management is not responsible for items placed in lockers.

School management reserve the right to inspect student lockers.

End of school year:

Lockers to be cleared of all contents.

Locks to be returned to tutor.

Procedures for withdrawing student locker facilities

Withdrawal of locker privileges can only apply for misuse of locker facilities and must have the approval of the Principal.

The Year Head of student whose locker is being withdrawn must then inform Mr McDonagh.

The Year Head and Mr McDonagh accompany the student while the locker is emptied and cleaned.

The lock is returned to Mr McDonagh.

Mr McDonagh will ensure that the locker is bolted.

Procedure for inspecting a student's locker

The school authority retains the right to inspect a student's locker and its contents to insure that the locker is being used in accordance with its intended purpose.

All inspections of student lockers shall be conducted by the Principal or his designee.

Before a particular student's locker is inspected, the student, if present on the school premises, will be contacted and given the opportunity to be present during the inspection unless circumstances require that the inspection be conducted without delay in order to protect the health and safety of others present on school premises.

Whenever an individual student's locker has been inspected without the student's presence, the Principal or his designee shall notify the student of such inspection as soon as practicable thereafter.